

Idaho Joint Force Headquarters
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112

NGID-HRO-AGR

3 March 2015

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **15-09**

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE:	Instructor
UNIT:	1ST BN (AR) TNG BN
UIC:	W8F9A1
DUTY LOCATION:	Boise, Idaho
AUTHORIZED GRADE:	SSG / E6
DUTY SSI OR MOS:	19D Only
ELIGIBILITY:	Open nationwide to current members of the Army National Guard who hold the rank of SGT(P) and SSG. SFCs must be willing to accept an administrative reduction. Applicants must be 19D qualified. See page 4 for other eligibility requirements.
GENDER LIMITATION:	Male Only
CLOSING DATE:	17 April 2015

2. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. PQR, RPAM, MEDPROS.

a. Applications will not be accepted in binders or document protectors.

b. AGR Application Checklist dated September 2013 on top of the application. Documents must be organized in this manner. This can be found attached to this announcement or on iPort at: <http://ngid-iport/sites/jfhq/G1/HRO/Pages/default.aspx>.

c. NGB Form 34-1 (completed and signed).

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d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / My Medical / My Medical readiness / View Detailed Information / IMR record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

e. Copies of all temporary and permanent profiles.

f. DA Form 705 (Army Physical Fitness Test Score Card), must show a minimum of last five record tests; most current test not older than one year. A statement explaining the absence of record tests is required.

g. Certified Height/Weight (HT/WT) or DA 5500 / DA 5501 (if applicable); not older than 30 days from the close date of this announcement. HT/WT on the APFT scorecard is NOT a substitute.

h. ERB (Enlisted Record Brief).

i. Previous five DA 2166-8 (NCO Evaluation Report).

j. Official DA Photograph in ASUs (an unofficial photograph is acceptable). If currently deployed, a photograph in ACUs is acceptable.

k. Retirement Point Accounting Management (RPAM).

l. Current Personnel Qualification Record (PQR).

m. Copy of current driver's license and military driver's license.

n. Documentation supporting applicant's qualifications i.e. resume, certificates, etc (optional).

o. Must have or be able to obtain a Secret security clearance (this is a condition of employment).

p. Copies of all DD 214s.

q. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

r. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

5. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

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6. Mailing of application packets using military postage is prohibited. Application packets must arrive **no later than 1630 hours** on the closing date specified in this announcement to the following address:

**Human Resources Office
ATTN: Army AGR Branch
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

7. POC for further information is MSG John VanHorn at DSN 422-4215/COM 208-272-4215 or john.vanhorn@us.army.mil

JOHN L. VANHORN
MSG, IDARNG
Army AGR Manager

POSITION DESCRIPTION

This position is located at 1-204th REG (AR), Gowen Field, Boise, Idaho. The purpose of this position is to train Soldiers from the National Guard and Active Army on the HMMWV (M1151) and the Bradley (M2 & M3). Instruction encompasses operation, maintenance, capabilities, FTX/STX, and live fire. In addition, instruct and mentor ALC Students.

DUTIES AND RESPONSIBILITIES

A 19D MOS-T II instructor must train and evaluate Cavalry Scouts in 10 level tasks, Phase II ALC, as well as the Bradley Commanders Course. In addition, assists the Course Manager in the planning, organization, coordination, and supervision of all cavalry training activities. Assists in performing unit maintenance of all wheeled vehicles. Responsible for the safety and well being of 3-4 Students during each class. Acts as Platoon Sergeant/OC during FTX/STX. Must be available prior to/after duty hours to insure all training is conducted to standard.

OTHER REQUIREMENTS

- May apply if holding the rank of SGT (Promotable), SSG, or SFC (SFC will be administratively reduced, if selected).
- Must have a minimum of 12 months of documented experience as a Scout Section Sergeant and/or Scout Commander.
- Soldier will take the Army Physical Fitness Test/Weigh-In semi-annually.
- Soldier must have the appropriate security clearance as prescribed by the MOS and duties assigned within the unit.
- Must have a valid military driver's license and be capable of operating the unit's vehicles.
- Soldier must be flexible with long work days and able to stay in the field for short periods of time (3-5 days) at a time.
- Must be able to obtain Instructor Qualified "8" identifier.
- Additional duties as assigned.